



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	CHHATRAPATI SHIVAJI COLLEGE, SATARA
Name of the head of the Institution	DR. BHAUSAHEB KARALE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02162234678
Mobile no.	9689630043
Registered Email	cscsiqac@gmail.com
Alternate Email	principal.shivajicollege@gmail.com
Address	SADAR BAZAAR, CAMP, SATARA
City/Town	SATARA
State/UT	Maharashtra
Pincode	415001
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	PROF. BABASAHEB KANGUNE
Phone no/Alternate Phone no.	02162234678
Mobile no.	9049027425
Registered Email	cscsiqac@gmail.com
Alternate Email	principal.shivajicollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.csc.ac.in/aqar.php">http://www.csc.ac.in/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.csc.ac.in/iqac_aca_calender.php">http://www.csc.ac.in/iqac_aca_calender.php</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.05	2004	16-Feb-2004	15-Feb-2009
2	A	3.10	2011	27-Mar-2011	26-Mar-2016
3	A+	3.51	2017	30-Oct-2017	29-Oct-2022

### 6. Date of Establishment of IQAC

20-Jul-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
UGC-HRDC- Short Term	12-Dec-2018	45

Faculty Development Programme	7	
Workshop on GRE/ TOEFL Preparation	30-Jan-2019 1	56
Workshop on Career Counselling and Personality Development	06-Feb-2019 1	156
Workshop on Self Learning Programme- Personality Development for B.A.I	08-Feb-2019 1	58
Special Lecture on Competitive Examinations and Reservation Policies	14-Feb-2019 1	42
Special Lecture on Intellectual Property Rights	03-Apr-2019 1	69
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Initiation of new programme B.Voc. Media and Entertainment 2. Autonomous status to the College 3. Construction of Ramseth Thakur Bhavan 4. Formation of various bodies of autonomous college 5. Seed money for minor research projects by

the teaching faculty

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation for Autonomous status to the College	UGC bestowed the status of Autonomous College
Preparation for Academic and Administrative Audit (AAA) of the College	Parent institution, Rayat Shikshan Sanstha conducted Academic and Administrative Audit of the College
Construction of Ramseth Thakur Bhavan	Construction of Ramseth Thakur Bhavan has initiated.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	14-Sep-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

04-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The prominent feature of the Sanstha is its democratic administrative setup. The Rayat Shikshan Sanstha is an educational institution working for the people. The working of the institution is guided and patronized by the eminent dignitaries of the national and state level in their capacities as President, Chairman and Organizer. For the purpose of execution the Sanstha has instituted the posts of the Secretary and Joint

Secretary (Higher and Secondary), the Auditor and the Regional Inspectors. The General Body, The Managing Council, The Executive Council, The Board of Life Members and the Accounts Committee are the bodies which periodically and democratically settle all issues and fix policies for smooth day today functioning of the Sanstha. • The Chairman of the parent institution is a Chairman of College Development Committee • The Secretary of the parent institution is the Principal of the College and secretary of College Development Committee • The Joint Secretary (Higher Education) of the parent institution is the member of college Internal Quality Assurance Cell (IQAC) • The parent institution has various bodies for its regular and smooth administration. 1. General Body 2. Managing Council 3. Executive Committee 4. Board of Life Member 5. Accounts Committee 6. Coordination Committee 7. Higher Education Committee 8. School Committee 9. College Development Committee

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A. At the end of each academic calendar year planning for the next academic year for effective curricular implementation is discussed with the academic and administrative staff in the term-end meeting by taking review of all the departments and committees. B. Academic calendar is prepared as per the Shivaji University schedule and the institutional requirements. Admission committees are formed for each year of the program for smooth admission process strictly according to the rules of Government, University and Rayat Shikshan Sanstha, Satara. C. Tentative ideas of activities for the next year to be implemented for all the departments are suggested by IQAC and the Head of the institution .Some of these suggestions are recommended by College Development Committee. D. Every department prepares its academic calendar as per the requirement at the departmental level. E. Annual teaching plan is prepared for every paper of each program as per the course objective, content topics. It gives an insight about how the lecture class can be handled throughout the semester. F. Every department sets its own vision and mission harmonizing with the institutional vision and mission. G. For the curriculum enrichment various value added courses, subject related courses and skill -based courses are planned. H. Various committees are formed for smooth implementation of the curriculum. I. Programs of B.A and M.A are divided in semesters. At the end of the semester reviews of their activities are taken by the committees. J. Various department and committee meetings are conducted as per requirement. Student centric activities like guest lecture, field projects, field visits are organized by

various departments. K. The evaluation of the student is carried out periodically as suggested by IQAC and university norms, home assignments, class test are organized in order to assess the understanding of the student. Examination results are reviewed and the weaker students are guided. Remedial teaching, bridge courses, activities for advanced and slow learners are organized. L. Teachers take best of their effort to ensure quality and to enhance the academic growth. They use smart classrooms, language labs, power point presentations, reviews of the film, exhibition, competitions, and quiz programs for overall development of the student through the curriculum. M. Through cultural activities opportunity is given to students to develop their various performing art skills. Sport activities ensure to promote and train various sport skills among the students. Competitive Examinations Guidance Center prepares students for MPSC and UPSC examinations. N. Central library and departmental libraries provide books, journals, text books to student and teachers. O. Compliance of the curriculum is verified by the HODs. P. At the end of the academic year feedback is taken from all the stakeholders.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Global Business Foundation Course	Nil	08/09/2018	90	Employability	Employability
Certificate Course in German	Nil	01/10/2018	90	Employability	Linguistic development
Training for Police Recruitment	Nil	15/12/2018	90	Employability	Physical Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Media and Entertainment	03/08/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, Sanskrit, Economics, Geography, History, Pol. Sci., Sociology, Psychology	18/06/2018
MA	Marathi, Hindi, English, Sanskrit, Economics, Geography, History, Pol. Sci., Sociology	02/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
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Number of Students

1165

0

**1.3 – Curriculum Enrichment****1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Foundation Course in Human Rights	04/10/2018	65
Personal Beauty Care	26/07/2018	41
Micron weaving and soft toys	01/08/2018	43
Yoga, Time and Stress Management	10/09/2018	60
Modi Script	01/01/2019	67
Museology	20/08/2018	48
Agri Business Management	06/08/2018	50
Certificate Course in Music	04/09/2018	22
Agro Tourism	01/08/2018	20
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**1.3.2 – Field Projects / Internships under taken during the year**

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Political Science	58
BA	History	21
BA	Economics	48
BA	Geography	83
MA	Geography	28
MA	History	22
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**1.4 – Feedback System****1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)**

Feedback Obtained
Feedback Committee and Internal Quality Assurance Cell, Chhatrapati Shivaji College, Satara collect the online feedback from stakeholders and employers. The feedback reports are uploaded on the College website <a href="http://www.cscsatara.com">www.cscsatara.com</a> . Feedback obtained from stakeholders and employers is used for overall

development of institution and feedback from students is used to improve the performance of the faculty. Satisfaction Index: Satisfaction Index is used for the measures of the satisfaction level of stakeholders about the teaching, learning, evaluation process, infrastructural facilities, curricular and extracurricular activities, supports services in the college. The following five scale score system is used for defining the satisfaction level: Score Level of Satisfaction Mean percentage over 90 out of 100 Extreme satisfied Mean percentage 90 to 70 Very satisfied Mean percentage 70 to 50 Satisfied Mean percentage below 50 Unsatisfied Feedback Mechanism 1. Teaching Learning Feedback • Collection of online feedback on classroom teaching at the end of every academic year • Analysis of the obtained data • Submission of report to Head of the Department • Head of the Department gives suggestions/appreciation to the concern faculty • Faculty members take efforts on such suggestion and improve their performance • Head of the Department submits the review of the feedback report to the Principal 2. Parent Feedback • Collection of online feedback of parents • Data Analysis • Submission of report to the Head of the institution • The suggestion or appreciations given by the parents are discussed with faculty during the meeting. • Some suggestions are implemented in the faculty meeting or through CDC meeting 3. Student Satisfaction Survey (Graduate Feedback) • Collection of online feedback of last year graduate and post graduate students • Data Analysis • Submission of report to the Head of the institution • Principal directs concern department for the compliance of suggestions. Some suggestions are solved through CDC and common meeting of faculty 4. Feedback About Syllabus • Collection of online feedback on syllabus • The data collected is analyzed by feedback committee • Report of the analysis is submitted to the Head of Department • The appropriate oral/written suggestions are conveyed to the Boards of Studies by the Head and member of syllabus formation committee 5. Feedback From Employer And Alumni • Collection of online feedback by the employer • Data Analysis • Submission of report to the Head of the institution • Report of the analysis and suggestions if any are conveyed to the IQAC and CDC for necessary action or change

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, English, Sanskrit, Economics, Geography, History, Pol. Sci., Sociology, Psychology	2280	2119	2119
MA	Marathi, Hindi, English, Sanskrit, Economics, Geography, History, Pol. Sci., Sociology	975	636	636

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### 2.2 – Catering to Student Diversity



### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2119	636	0	0	62

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
62	62	7	15	3	10
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system has been working effectively in the institution. It is implemented through Mentor Mentee Scheme. One teacher is appointed as chairman of the committee and five teacher members work as coordinator for each class including B.A.I., B.A.II, B.A.III, M.A.I and M.A.II. Teachers are appointed as Mentors and students are allotted to them as Mentee. Mentors conduct one meeting of their mentee during each semester. The Mentors try to understand academic, economic, family, stress related and social problems of students. The academic and personal counselling is done if necessary. The information regarding attendance and progress of the student is taken by Mentor. Mentor ensures his mentee's attendance. If necessary contact is done to parents of student. Mentor confirms that his mentee has filled up examination form and is attending examination. The records of meetings with students are maintained. The report and photograph of the meeting are submitted to the chairman of the committee. If there are some remarkable problems and suggestions mentioned in the report, they are discussed with Honourable Principal and sorted out. Honourable Principal gives his valuable guidance for effective student mentoring through working of Mentor Mentee Scheme. All teachers, class coordinators and committee chairman work for effective implementation of committee's work.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2755	62	1 : 44

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	41	10	0	24

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Mrs. A. G. Mujawar	Associate Professor	Ideal Teacher Award, Shri Siddhashram, Satara

2018	Dr.M.V.Latkar	Assistant Professor	Akshar Gourav Sahitya Puraskar, Ashwmedh Library Satara
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG01-01	SEMESTER-I	02/11/2018	17/01/2019
BA	UG01-01	SEMESTER-II	08/04/2019	03/06/2019
BA	UG01-02	SEMESTER-III	30/04/2019	12/01/2019
BA	UG01-02	SEMESTER-IV	22/04/2019	07/07/2019
BA	UG01-03	SEMESTER-V	23/10/2018	26/12/2018
BA	UG01-03	SEMESTER-VI	28/03/2019	24/05/2019
MA	PG01-01	SEMESTER-I	05/12/2018	29/01/2019
MA	PG01-01	SEMESTER-II	30/04/2019	14/06/2019
MA	PG01-02	SEMESTER-III	05/12/2018	05/01/2019
MA	PG01-02	SEMESTER-IV	30/04/2019	15/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

B.A.Part -I Counselling (for confidence building) Bio data Writing (for identifying their abilities) Class Test, Home Assignment B.A. Part - II Group Discussion / Seminar Class Test, Home Assignment B.A. Part III Seminar, Group Project Mock Interview with CV and SWOT Analysis Practice of solving any one Question Paper of each paper of the special and compulsory subject M.A. Part I Home Assignment, Oral Examination Book / Film Review Spot Test, Open Book Test M.A. PartII Home Assignment, Seminar in written form Projects Spot Test, Open Book Test

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows following steps to adhere to the academic calendar for the conduct of CIE. 1. Academic calendar of each departments including CIE is formed in the month of April. 2. Academic calendar of college is formed on the basis of academic calendar of all departments. 3. Academic calendar of department is displayed in the department and conveyed to students during freshers' welcome meeting. 4. Academic calendar of college is published in prospectus and displayed on website of college. 5. All the departments conduct CIE according to schedule displayed in Academic calendar. Academic Calendar 201819 Month Event June Environment Day, Staff Meeting for Academic Planning, Admission Process, Birth Anniversary of Rajarshi Chhatrapati Shahu Maharaj, Principals Address to the Students, Birth Anniversary of Mahakavi Kalidas July Meetings of College Committees Enrollment of N.C.C. Cadets and N.S.S. Volunteers, Organisation of Departmental Activities Staff Academy Lecture, World Population Day, Celebration of Lokmanya Tilak Birth Anniversary August

Kranti Din, Sanskrit Week, Independence Day, Organisation of Parents Meetings, Celebration of Lokmanya Tilak Death Anniversary, Lead College Activities, IQAC Meeting, CIE B.A.I, Organisation of Guest Lectures, CIE B.A.II, Wall Magazine, Staff Academy Lecture September Celebration of Teachers Day, Celebration of Literacy Day, Celebration of Hindi Day, Celebration of NSS Day, Birth Anniversary of Dr. Karmaveer Bhaurao Patil, Lead College Activities, CIE B.A.III College and University Internal Evaluation, Staff Academy Lecture October Birth Anniversary of Mahatma Gandhi, Birth Anniversary of Lai Bahadur Shastri, IQAC Meeting, CIE M.A I and M.A.II, Meeting of College Development Committee, University Semester Exam, Academic Departments term review meeting, Staff Academy Lecture November Second Term Commencement Staff Meeting, Departmental Meeting, Results of Semester Exams, Organization of Departmental Activities, Celebration of Death Anniversary of Mahatma Phule, N.C.C. Day, Staff Academy Lecture December Celebration of AntiAIDS Day, World Physically challenged Day, Death Anniversary of Dr. Babasaheb Ambedkar, Death Anniversary of Sant Gadage Baba, Meetings of College Committees, IQAC Meeting, CIE,B.A.I CIE B.A.II, Staff Academy Lecture, Organization of Parents Meeting, Organization of Seminars and Workshops, Organization of Field Visits, Staff Academy Lecture January Celebration of Death Anniversary of Maharshi Vitthal Ramji Shinde, Celebration of Death Anniversary of Mahatma Gandhi, Birth Anniversary of Savitribai Phule, Republic Day, Organization of Study Tour, Geography Day, Wall Magazine, CIE B.A.III CIE M.A.I, M.AII, Birth Anniversary of Dr. C. D. Deshmukh, Quiz Competition, Departmental Monthly review meetings, Staff Academic Lecture, Meetings of College Committees, Activities of Avishkar, Staff Academy Lecture February IQAC Meeting, Exam Committee meeting, Annual Prize Distribution, Farewell function of Academic Departments, Celebration of World Marathi Day, Birth Anniversary of Chhatrapati Shivaji Maharaj, Internal Examination, Staff Academy Lecture March Commencement of University Examination April Term End Meeting May Preparation of AQAR

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.csc.ac.in/programotcome.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG01	BA	Marathi, Hindi, English, Sanskrit, Economics, Geography, History, Pol. Sci., Sociology, Psychology	409	282	68.25
PG01	MA	Marathi, Hindi, English, Sanskrit, Economics, Geography,	221	182	81.90

History,  
Pol. Sci.,  
Sociology

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.csc.ac.in/student\\_satisfaction.php](http://www.csc.ac.in/student_satisfaction.php)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	Shivaji University Kolhapur	20000	20000
Minor Projects	730	Chhatrapati Shivaji College, Satara	100000	100000
Any Other (Specify)	365	Rayat Shikshan Sanstha	10000	10000
Industry sponsored Projects	365	Nekses Academy	3000	3000
Students Research Projects (Other than compulsory by the University)	365	Alumni 1.Shri. Sarjerao Bendre	2000	2000
Students Research Projects (Other than compulsory by the University)	365	Alumni 2.Shri. Jijaba Sabale	1000	1000
<b>Total</b>	<b>2920</b>	<b>Different funding agencies</b>	<b>136000</b>	<b>136000</b>

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Short Term Faculty Development Programme	IQAC	12/12/2018
TCS Training : Campus to Corporate	Department of English	01/01/2019

Intellectual Property Rights	IQAC	03/04/2019
Campus Drive - Chougule Industries, Satara	Placement Cell	04/04/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
State Level Research Competition	Miss. Pallavi Dikshe	S.G.M. College ,Karad	13/12/2018	Research
State Level Research Competition	Mr. Kanse A.A.	S.G.M. College ,Karad	13/12/2018	Research
State level Avishkar Research Competition, Gondwana University Gadchiroli	Miss. Pallavi Dikshe	Shivaji University, Kolhapur	02/01/2019	Research
State Level Research Competition	Mr. Arde B.J.	S.G.M. College ,Karad	13/12/2018	Research

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
03	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Hindi	8	6
International	Chemistry	3	0
National	Marathi	2	4
National	Chemistry	1	0
International	Marathi	2	0
International	Psychology	1	0

International	Sociology	2	0
International	History	6	0
International	English	10	5
International	Geography	5	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
History	3
Marathi	9
Hindi	1
Economics	8
Political Science	1
Geography	8
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Microwave assisted synthesis of benzimidazole anchored 1,3,4 thiazole and 1,2,4 triazole derivatives	Prin. Dr. B. K. Karale	Trajectory	2018	0	Chhatrapati Shivaji College, Satara	0
PhTransformed ZnONPs/ NaPTS : The First Room Temperature Brisk Synthesis of Flavanones in Aqueous Medium	Prin. Dr. B. K. Karale	Chemistry Select	2018	2	Chhatrapati Shivaji College, Satara	2
The Calotropis procera Transformed	Prin. Dr. B. K. Karale	Chemistry Select	2018	1	Chhatrapati Shivaji College, Satara	1

Green Ni and Fe Ni Nanoparticles for Diaryl Pyrimidinones Synthesis in Hydrothermal Medium at Room Temperature						
Novel catalytic application of Ni@Zno nanoparticles and Zno Nanoflakes in aqueous solution of NaPTS hydrotrope at room temperature via a green synthesis of 3,4 dihydropyrimidin 2 (1H) ones	Prin. Dr. B. K. Karale	Research on Chemical Intermediates	2018	5	Chhatrapati Shivaji College, Satara	5

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Novel catalytic application of Ni@Zno nanoparticles and Zno Nanoflakes in aqueous solution of NaPTS hydrotrope at room temperature via a green synthesis	Prin. Dr. B. K. Karale	Research on Chemical Intermediates	2018	0	5	Chhatrapati Shivaji College, Satara

of 3,4 dihydroypyrimidin 2 (1H) ones						
PhTransformed ZnONPs/ NaPTS : The First Room Temperature Brisk Synthesis of Flavanones in Aqueous Medium	Prin. Dr. B. K. Karale	Chemistry Select	2018	0	2	Chhatrapati Shivaji College, Satara
The Calotropis procera Transformed Green NiO and Fe NiO Nanoparticles for Diaryl Pyrimidinones Synthesis in Hydrothermal Medium at Room Temperature	Prin. Dr. B. K. Karale	Chemistry Select	2018	0	1	Chhatrapati Shivaji College, Satara
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	31	12	85
Presented papers	20	41	4	9
Resource persons	0	4	1	19
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NCC	1	51
Tree Plantation at	NCC	1	60



Shivthar			
Tree Plantation at Wasole	NCC	1	58
College Campus Cleanliness Programme	NCC	1	55
Independence Day Celebration	NCC	1	60
Blood Donation Camp	NCC	1	50
Street Play for Cleanliness Awareness	NCC	1	35
Birth Anniversary of Padmabhushan Dr.Karmaveer Bhaurao Patil	NCC	1	60
Swachha Bharat Abhiyan Rally	NCC	1	50
Road Safety Awareness Rally	NCC	1	42
Participation in 'Foundation Day of Rayat Shikshan Sanstha'	NCC	1	50
Workshop on CDC Competitive Exam.: Pruthvi Academy	NCC	1	55
Shatabdi Mahotsav Rally of Rayat Shikshan Sanstha	NCC	1	60
Participation in Cycle Rally : Organized by Satara Civil Hospital	NCC	1	40
Motor Cycle Rally for 'Beti Bachao Beti Padhao'	NCC	1	35
Vijay Divas Samaroh - Motor Cycle Rally at D.P. Bhosale College, Koregaon.	NCC	1	55
Workshop on AIDS Awareness in Collaboration with D.G.College,Satara	NCC	1	42
Guest Lecture on SSB CDC Exam.	NCC	1	50
Off Campus Cleanliness : Bus Stand, District	NCC	1	45

Court, Head Quarter of AntiCorruption Bureau, Z.P.Office District Treasury Office			
No Tobacco No Alcohol Programme	NCC	1	47
Celebration of Republic Day	NCC	1	60
Participation in NCC Camps like ATC, EBSB, TREKING, AAA organized by 22MAH BN Satara	NCC	1	45
Tree Plantation at Wasole on the occasion of wedding of Sarpanch	NSS	6	60
Yoga Day	NSS	6	103
Tree Plantation and Conservation	NSS	8	211
World Population Day	NSS	7	220
Cleanliness Programme : Nirmal Pandhapur Wari	NSS	3	36
Cleanliness programme and tree plantation at cemetery in the village Wasole	NSS	5	106
Fake News Programme	NSS	1	58
Village Survey: Wasole	NSS	3	101
Cleanliness Programme and plantation at Remand Home, Satara	NSS	5	200
Voter Awareness Rally	NSS	6	222
National Voter's Day	NSS	6	203
Republic Day	NSS	7	201
Cleanliness Awareness Rally	NSS	6	222
No Tobacco No Alcohol Rally Poster Presentation	NSS	6	222
No Violence Programme at Wasole	NSS	2	56

Workshop on Skill Development	NSS	6	104
Workshop on Skill Development : Mehandi Kon Rakhi Making	NSS	3	111
Collection of Rakhees for Soldiers	NSS	5	115
Raksha Bandhan Programme for Remand Home Children	NSS	5	115
World Youth Day	NSS	6	145
Sadbhavna Din	NSS	6	145
Voter Registration Campaign	NSS	8	230
Lokrajya Journal Reading Programme	NSS	8	230
Ganpati Dan Programme	NSS	6	100
Road Safety Awareness Rally	NSS	8	210
Birth Anniversary of Padmabhushan Dr.Karmaveer Bhaurao Patil Rally	NSS	8	210
Rally, Lecture, Exhibition Cleanness Programme on the occasion of 150th Birth Anniversary of Mahatma Gandhi	NSS	8	211
Blood Donation Camp	NSS	8	150
Vachan Prerna Din	NSS	6	100
Election Literacy Programme	NSS	6	210
Pollution free Diwali	NSS	6	105
Disaster Management Programme	NSS	7	186
National Integrity Day	NSS	5	140
Legal Services Literacy Camp	NSS	1	30
Constitution Day	NSS	2	118
World AIDS Day Rally	NSS	6	211

Cyclothon Rally	NSS	6	50
Birth Anniversary of Chhatrapati Shivaji Maharaj	NSS	3	106
No Vehicle Day	NSS	6	300
Workshop on Personality Development	NSS	6	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Distribution of Sweet and Interaction with Students	Appreciation Letter from Rimand Home, Satara District	Rimand Home, Satara District	50
Swachha Bharat Abhiyan	Appreciation Letter from Z.P.Satara as Satara District is awarded First Clean District in India by Govt. of India	Z.P. Satara	100
International T.B. Awareness Programme	Appreciation Letter from Civil Hospital, Satara	Civil Hospital, Satara	100
International AIDS Day and Youth Awareness	Appreciation Letter of Civil Hospital, Satara	Civil Hospital, Satara	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Departmental Extension Activity Department of Sociology	Deaf and Dumb School, Satara	Interaction with teachers and distribution of sweet to the students	2	21
Departmental Extension Activity	Department of Sociology	Socioeconomic Survey of Scheduled Tribe Bagadi Joshi	4	19
Departmental Extension Activity	Department of Sociology	AIDS Awareness Programme	4	19
Departmental Extension	Department of Sociology	Poster Exhibition on	4	12

Activity		Female Foeticide		
Departmental Extension Activity Department of English	Department of English	Understanding Language of Academic Message: A Drive for Parents	3	40
Departmental Extension Activity Department of Marathi	Rayat Shikshan Sansthas Shahu Boarding Number 01	Musical Programme for the students	2	61
Departmental Extension Activity Department of Hindi	State Municipality School No.19 (Rehabilitation Center)	Teaching of Hindi Grammar	2	6
Departmental Extension Activity Department of Hindi	Earn and Learn Unit Chhatrapati Shivaji College	Shramdan at Godoli Garden	4	31
Departmental Extension Activity Department of Sanskrit	Environmental Science Department, Chhatrapati Shivaji College	Training for Preparation of Sparrow Nest	4	44
Departmental Extension Activity Department of Economics	Rajapuri Grampanchayat	Social and economic survey of the village	4	59
Departmental Extension Activity	History Department	Cleaning of historical place Char Bhinti	4	28
Departmental Extension Activity Department of Education	Remand Home School No.19	Motivation and teaching to the students in Remand Home	1	20
Departmental Extension Activity Department of Psychology	Karmaveer Bhaurao Patil College of Engineering, Satara	Expectations of Life Partner	1	2
Departmental Extension Activity Department of Psychology	Y.C. College, Satara	Expectations of Life Partner	1	2
Departmental	Z.P. School,	IQ Test	3	15

Extension Activity Department of Psychology	Wasole			
Departmental Extension Activity Department of Political Science	Legal Services Authority, Satara	Participation in Maha Lok Adalat	4	25
Departmental Extension Activity Department of Sociology	Yashodhan Charitable Trusts Niwara Kendra, Satara	Interaction with the beneficiaries	2	22
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange by Department of Economics: One day Workshop on M.A.II New Syllabus	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by NSS: One day Workshop on Career Counselling Personality Development	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of Psychology: One day Workshop on Pre Wedding Counselling	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of Sociology: One day Workshop on Media , Cyber Crime Today's Youth	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange under Lead College	Select students of our Institute	Shivaji University, Kolhapur	01

Programme at S.P.P.M. Satara			
Student Exchange by Department of History and Ardhamagdhi : One day Workshop on Karmaveer Bhaurao Patil : Life Work Shilalekh Historical Significance	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of English: One day Workshop on Structure Function of Modern English	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by IQAC: One day Workshop on GRE/TOEFL Preparation	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of Hindi: One day Workshop on Bhasha Vidnyan evm Hindi Bhasha	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange: State Level Quiz Competition	Students from different Colleges	Shivaji University, Kolhapur	01
Student Exchange by Department of History: One day Workshop on Review of History through Scientific Attitude	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of Sanskrit: One day Workshop on New Syllabus of B.A.I	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01

Student Exchange by Department of Marathi: One day Workshop on Sahitya Nirmiti Aani Asavad	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Faculty Exchange Guest Lecture on Spoken English by Prof.R.S. Pale	Students of Yashwantrao Chavan College, Pachwad	Self	01
Study Tour to the Political Science Department, S.P. Pune University, Pune	Students of Political Science Department	Self	01
Study Tour to Yashada Pune	Students of Political Science Department	Self	01
Study Tour BARTI Pune	Students of Political Science Department	Self	01
Student Exchange for Avishkar Research	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
Student Exchange by Department of Economics: One day Workshop on SET/NET Examination	Select students from 14 Colleges under Chhatrapati Shivaji College, Satara (Lead College, Shivaji University, Kolhapur)	Shivaji University, Kolhapur	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Employability Enhancement	On the Job Training	Tata Consultancy Services, Mumbai	01/01/2019	12/02/2019	50



Employability Enhancement	On the Job Training Campus Drive	Chougule Industries, Satara	04/04/2019	04/04/2019	27
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Venutai Chavan College, Karad	16/01/2019	Lecture on the occasion of Geeta Jayanti	33
Tata Consultancy Services, Mumbai	01/01/2019	Employability	50
Maharashtra Sahitya Parishad, Shahupuri Branch, Satara	08/12/2018	Workshop on Revised Syllabus of M.A.II	120
Yashwantrao Chavan College, Pachwad	12/02/2019	Guest Lecture on Spoken English	42
Legal Services Authority, Satara	08/09/2018	Participation in Maha Lok Adalat	25
Grampanchayat Wasole	01/01/2019	NSS Special Camp	250
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8070600	7805046

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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##### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libreria	Fully	2.0.3715.28728	2016

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	78866	22180571	1509	118954	80375	22299525
Reference Books	53197	15129414	378	144328	53575	15273742
e-Books	3135000	11710	0	0	3135000	11710
Journals	72	91710	0	0	72	91710
CD & Video	241	3450	0	0	241	3450
e-Journals	6000	5900	0	0	6000	5900
Weeding (hard & soft)	77850	1589055	0	0	77850	1589055
Others (specify)	14	38184	0	0	14	38184

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Abhiman Ganpat Nimase	Fundamentals of Geomorphology	Google Classroom/Moodlecloud (LMS)	03/08/2018
Dr. Abhijit Vishnu Pore	Development of Geographical Thought	Moodlecloud	18/08/2018
Dr. Saubhash Karande	Geography	Blog	04/07/2018

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	231	8	7	1	2	1	10	74	0
Added	6	0	0	0	0	0	1	0	0
Total	237	8	7	1	2	1	11	74	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Dr. S.V. Karande	<a href="http://subhaskarande.blogspot.com/">http://subhaskarande.blogspot.com/</a>
Dr. A.G. Nimase	<a href="http://abhimannimase.blogspot.com/">http://abhimannimase.blogspot.com/</a>

## 4.4 – Maintenance of Campus Infrastructure

## 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6911200	601928	1405300	1164432

## 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The faculty submits their requirements to Head of the Departments which are conveyed to the Principal. The Principal instructs the concerned authority to take the necessary action • The College hires skilled workers like carpenters, masons, plumbers, electricians, etc for the purpose of maintenance / repair as per requirement • The computers and other equipment are repaired and maintained through the services of Karmaveer Institute of Information Technology, Satara as per requirement • Instruments in the Department of Geography and Psychology are repaired and maintained by the expert technicians • The cleanliness and other maintenance of the campus is done by the support staff through cleanness committee. Every building has one separate chairman of cleanness committee. a. The College has taken major steps for location, upkeep and maintenance of sensitive equipment are as follows: • The sensitive equipments are located in proper places taking adequate measures for their protection and storage • Provision of Main Circuit Breaker (MCB) and earthing at proper places • The college has electric power generator for uninterrupted power supply • The voltage stabilizers are provided for sensitive instruments • Provision of invertors for backup of electricity • Provision of constant water supply through Municipal Corporation, Satara • Additional provision of water supply through the well of the college • Regular supply of water and electricity is monitored by support staff b. The college established systems and procedures for utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. available infrastructure is in line with its academic growth and it is optimally utilized in the following way: Optimum utilization of the Infrastructure: • The infrastructure is optimally utilized by planning and execution of various activities • The timetable is prepared in such a way that the infrastructure is used optimally • Infrastructural facilities like classrooms, laboratory, administrative office, library, multipurpose hall, sports facilities are judiciously utilized considering the yearly events of the college and classwise and activitywise strength of the students • The infrastructure is effectively used for conducting lectures for short term and skill oriented courses and competitive examination in the morning • The infrastructure is used for conducting university examinations and central assessment programmes of the university • Various competitive and government examinations like Maharashtra Public Service Commission examinations, B.Ed. Entrance examinations, Zilla Parishad examinations, Police department examinations, etc. and Government

Organisations' and Non GovernmentOrganisations' activities are conducted on holidays in the campus • The Rayat Sevak Cooperative Bank Ltd. and the Rayat Seva Cooperative Stores provide their services to stakeholders on rental basis on the campus • Guidance sessions for students of Distance Education Centre of Shivaji University, Kolhapur are conducted on Sundays • Activities ofmost of the support services are conducted on Sundays • Prin. Sumatibai Patil and Barr. P. G.Patil Competitive Examinations Guidance Centre and Study rooms are well utilized on holidays also • Reading room in the library and study rooms are utilized regularly • The seminar hall is used for seminars, workshops and guest lectures.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn and Learn Scheme, Student Aid Fund and Sanstha Paritoshik	110	750022
Financial Support from Other Sources			
a) National	GOI Scholarship and Freeship	1198	1857498
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab (Sanskrit)	25/12/2018	25	Department of Sanskrit
Bridge Course	11/07/2018	55	Department of Ardhamagadhi
Yoga and Meditation	10/09/2018	60	Department of Psychology
Personal Counseling	16/08/2018	40	Department of Psychology
Personal Counseling	16/08/2018	12	Department of Hindi
Personal Counseling	16/08/2018	10	Department of Sanskrit
Guidance for Competitive Examinations	18/07/2018	285	Principal Sumatibai Patil and Barr. P.G. Patil Competitive Examination Guidance Centre
Guidance for Banking	17/07/2018	68	Department of Economics

Examinations			
Career Counseling	24/07/2018	156	NSS Placement Cell
Soft Skills Development	08/08/2018	20	GBFC
Remedial Coaching	20/08/2018	577	All Departments
Language Lab (Marathi)	10/12/2018	79	Department of Marathi
Language Lab (English)	10/07/2018	125	Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Examination Guidance	285	2076	80	0
2018	IBPS	68	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	MPSC, Prince English Medium School, S. C onstruction, Satara, Upper Jilha Nyalaya, Vaduj, TCS, Hinjewade, City Survey, Satara, Z.P. Primary School, Nigadi, CSC,	102	33

Satara,  
Maharaja  
Sayaji  
Vidyalaya,  
Satara,  
Genesis International  
Corporation

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	15	B.A.	Economics	CSC, Satara	M.A.
2018	1	B.A.	Economics	Distance Education, SUK	M.A.
2018	3	B.A.	Economics	Tata-Dhan Academy, Madurai	MSW
2018	1	B.A.	Economics	Dept. of Economics, SUK	M.A.
2018	1	B.A.	Economics	Gokhale Institute, Pune	M.A.
2018	1	B.A.	Economics	SPS College, Satara	MBA
2018	23	B.A.	Geography	CSC, Satara	M.A.
2018	1	B.A.	Geography	KBP College, Varey	MBA
2018	1	B.A.	Geography	Sai Balaji Education Society, Pune	MBA
2018	1	B.A.	Geography	Wadia College, Pune	M.A.
2018	1	PGDDC	Geography	Azad College, Satara	B.Ed.
2018	20	M.A.	Geography	CSC, Satara	PGDDC
2018	1	B.A.	Geography	Distance Education, SUK	M.A.
2018	2	B.A.	Psychology	SGM College, Karad	M.A.
2018	9	B.A.	Marathi	CSC, Satara	M.A.

2018	11	B.A.	Sanskrit	CSC, Satara	M.A.
2018	1	M.A.	Sanskrit	SUK	Ph.D.
2018	32	B.A.	History	CSC, Satara	M.A.
2018	12	B.A.	Hindi	CSC, Satara	M.A.
2018	2	B.A.	Sociology	CSC, Satara	M.A.
2018	15	B.A.	Political Science	CSC, Satara	M.A.
2018	1	B.A.	Political Science	Distance Education, SUK	M.A,
2018	3	B.A.	Political Science	SSPU, Pune	M.A.
2018	1	B.A.	Political Science	Y.C. MSW College, Jakatwadi	MSW
2018	8	B.A.	English	CSC, Satara	M.A.
2018	2	B.A.	English	Tata-Dhan Academy, Madurai	MSW
2018	1	B.A.	English	Mumbai	MSW
2018	2	B.A.	English	Distance Education, SUK	M.A.
2018	1	B.A.	English	Symboisis College, Pune	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	2
Civil Services	80
Any Other	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shakespeare Day	Institutional Level	40
Essay Competition	Institutional Level	11
Poetry Competition	Institutional Level	9
Sanskrit Day	Institutional Level	5
Essay Writing Competition	Institutional Level	21
Elocution Competition	Institutional Level	8

Poetry Recitation	Institutional Level	10
Hindi Sulekhan Competition	Institutional Level	38
'Asmita' Wall Paper	Institutional Level	9
Geography Day Competition	Institutional Level	125
Shivjayanti	Institutional Level	51
TilGul	Institutional Level	45
Rayat Shikshan Sanstha Centenary Year	Institutional Level	1825
Lokshahi Pandharwada	Institutional Level	100
State level elocution Competition	State Level	36
Shiv Charitrakar Dr. Vasant Rao More Elocution Competition	Institutional Level	7
Chhatrapati Shivaji Research Competition	Institutional Level	25
Group Dance, Group Song, Mime, Solo Dance Song	Institutional Level	40
Skit, Street Play	Institutional Level	10
Traditional Day	Institutional Level	1910
Women Hostel Day	Institutional Level	99
Satara Zonal Inter Collegiate Volleyball (Women) Comp.	Zonal Level	96
Kabaddi Girls	Institutional Level	24
Chess	Institutional Level	12
Badminton	Institutional Level	8
Kabaddi Boys	Institutional Level	48
Shot Put Boys	Institutional Level	24
Shot Put Girls	Institutional Level	10
Volley Ball Boys	Institutional Level	48
Volley Ball Girls	Institutional Level	16
Tug of war Faculty	Institutional Level	24
Tug of war Boys	Institutional Level	18
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze Medal	National	1	0	8284162949 75	Miss. Pooja



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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Student Council :** The college "Students' Council" is a statutory committee consists of representatives of the students. It is formed for the Year 201819 under the provisions of Maharashtra Public University Act 2016,99,147,(2)(1) Maharashtra Ordinance No. XXVIII of 2017 dated 28/11/2017 and General Statute S. 442 to S.467. The composition of "Students' council" is as follows:

**Principal:** Chairperson of the Student Council  
**A Teacher,** nominated by the principal:  
**Member NCC officer :**Member NSS Programme Officer:  
**Member The Director of sports and Physical Education :**Member One Student from each class with academic merit at the examination held in the preceding year and engaged in fulltime study in the college, nominated by the principal :  
**Members One student showing outstanding performance in each activity of Sports, NSS, NCC, and Cultural Activities,** nominated by the Principal :  
**Members Two female students** nominated by the Principal :  
**Members The Student Council members elect,** amongst themselves, a Secretary of the Students' Council. The functions and activities of the Students' Council:

- To work as a representatives of the students
- To monitor various academic and sociocultural events in the college
- To maintain overall discipline on the campus
- To put forth the suggestions and problems before College administration
- To coordinate extracurricular activities and Annual Prize Distribution function of the college
- To Play a significant role as volunteers in conferences, workshops, sports events and other functions
- To represent in the working committees of the college

**Students' role in academic and administrative bodies:** Students' representation and participation have been an integral part of the academics. Students' representation is on the following committees:

1. Coordination Committee
2. Internal Quality Assurance Cell (IQAC)
3. Students Council Committee
4. Standing Committee / B.C. Cell
5. Library Committee
6. Gymkhana Committee
7. AntiRagging Committee
8. Internal Complaints Committee
9. Womens Development Cell / Sachetana
10. Lead College Committee
11. Yuva Jagar Abhiyan
12. Time Table Committee
13. Placement Cell Committee
14. Discipline Committee
15. Research /Avishkar Committee
16. Remedial Courses Extension Activities
17. Short Term Courses Committee
18. Literary Association
19. Social Sciences Association
20. Environmental Studies
21. College Beautification Committee
22. National Service Scheme
23. Tours and Excursion Committee
24. Competitive Examinations
25. Earn Learn Scheme Committee
26. College Canteen Committee
27. Boys Hostel Committee
28. Ladies Hostel Committee
29. College Magazine Committee
30. Debating Competition Committee
31. Wall Paper Bhavjagar
32. Cultural Activities, Arts Circle and Vivekwahini Committee
33. Students Welfare Students Aid Fund Committee
34. TutorWard Committee
35. Audio Visual Committee
36. Feedback Committee
37. College Website Committee
38. Health Centre Committee
39. Skill Development Committee
40. Nature Club Committee

The representative students played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, sense of responsibility and active participation.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association has been functional in the shaping the policies and overall development of the college. The registration helped a step ahead in

strengthen the relationship between the college and alumni. The members of the association are representatives of diverse alumni and are from different streams. Alumni Association Committee Sr. No. Name of Member Designation 01 Mr. Gaikwad R.D. President 02 Mr. Patil Dhairyashil Vitthalrao Vice President 03 Mr. Shinde Mahadev Subhedar Secretary 04 Mr. Gaikwad Pralhad Sitaram Treasurer 05 MR. Shinde Ramrao Krushna Member 06 Mr. Mulla Dilavar Ismail Member 07 Mr. Lipare Shankar Vitthal Member

Contribution • The alumni meet organized every year in different departments and then one common of the institute. • During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. • The alumni offer the assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc. and, sometimes in cash. Some of the former faculties of college are alumni of the college who have contributed significantly to the development of the college. Therefore, the institute has maintained a close and intimate bond with the former faculties. Every year on various occasions, they invited as guests of honour in the institute. Non financial means of contribution • The alumni contribute in policy making by their representation in the statutory and academic committees such as Internal Quality Assurance Cell (IQAC), CDC etc. • Some of the alumni are expertise in their respective fields. They are invited to deliver academic lectures in the campus. • The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. • Some of the alumni who, had represented the college in the cultural festivals and now working in firm industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed the confidence among the students. Some of the alumni who are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

3179750

5.4.4 – Meetings/activities organized by Alumni Association :

Date No. of members attended 06/10/2018 150 23/02/2019 15

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision To provide quality education to youth and inculcate "Rayat Culture" in them for their allround development. Goals ? To impart higher education to the youths from the mofussil areas with a view to enable them, awaken the masses educationally, socially, culturally and intellectually. ? To inculcate the dignity of labour and self reliance in the students. ? To facilitate the boon of higher education for the women deprived of their legitimate right to such education. ? To promote the allround personality development of the students through curricular and extracurricular programmes and activities. ? To enhance mutual understandings, cooperation and secular outlook of the student community. ? To channelize creative and academic energies of students towards enabling them to keep pace the challenges of time. Decentralization in governance: ? The Sanstha appoints the Principal for the smooth functioning of

college ? The Principal works as academic and administrative head of the institute ? The Principal appoints the Vice Principal and heads of the departments for decentralization of the governance to look after the administration ? Internal Quality Assurance Cell has been given the operational autonomy to implement various programmes and policies of the institution effectively to enhance the quality of various units of college. ? The institute provides autonomy through various activities like: Name of the Committee Role IQAC To design qualitative practices for the overall development of the College. Admission Committee To decide the admission policy Building Committee To monitor the construction activities Placement Cell To organize Campus interview and guidance for career opportunities Research Committee To motivate faculty and students for research. Library Committee To monitor the library activities Purchase Committee To finalize purchase of different department ? Formation of statutory and nonstatutory committees at the beginning of each academic year ? Autonomy to departments for selecting proper courses/programmes under CPE Scheme ? Autonomy to departments to purchase the necessary instruments, computers, maps for quality teaching ? The registrar works as the head of the support staff ? Faculty with social attitude is trained as the programme officer to organize various activities of National Service Scheme ? The student representatives are appointed as members in various committees which develops the leadership qualities among them The college is committed to participative management: ? The college promotes the faculty and staff to participate in various activities of the Sanstha, University and Government ? The College Development Committee includes three faculty members and one member from administrative staff ? The participative management is effectively implemented through Vice Principal, Coordinator of IQAC, Heads of the Departments, chairpersons of committees to conduct curricular, co curricular and extra curricular activities as per the action plan ? The faculty, staff, students and alumni voluntarily participate in the programmes /activities for the academic and social development of the institute ? The college has CDC which decides strategy, budgetary, academic and infrastructure issues where the teaching and non teaching staff members represent the whole staff

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<p>1. Library, ICT and Physical Infrastructure / Instrumentation: Library: Enhancement of resource Resourceful library with Reference Books, CDs, DVDs, Magazines, Journals, Gazetteers, Newspapers, Abstracts, Census of India, Encyclopaedias, Vishwakosh, Projects, INFLIBNET, N list</p> <p>2. I CT: Enhancement of the use of ICT</p> <ul style="list-style-type: none"> <li>• ICT resources were increased for students and faculty in Computer Laboratories and Departmental Laboratories.</li> <li>• Enhancement of CDs, VCDs, Use of software in English Language Laboratory, Screening of films, plays, outreach programmes, use of internet, Courses run by Yuvak Kalyan Kaksha, MSCIT Centre.</li> </ul> <p>3.</p>

Instrumentation • Departments of Psychology, Geography under CPE, COC courses have increased use of Instruments. Sewing Machines available for the Tailoring and Fashion Design course. TAFE 30Hp Tractor and agricultural equipments were purchased for Earn and Learn Scheme. 4.

Infrastructure: Maintenance/Repair/ Beautification • Infrastructure includes: Classrooms, Laboratories, Canteen, Central Library, Competitive Examination Guidance Centre, Ladies' Room, Ladies' Hostels, Gents' Hostel, Gymnasium, Playground, Academic Departments, Reading Room for students, Common Staff Room, Conference Hall, Administrative building, Meeting Hall, NSS office, NCC office, Gents' and Ladies' Toilets, Parking . The entire infrastructure was maintained with the help of the support staff. • Beautification of campus was done by tree plantation. • Construction of Leisure Place for students • Beautification of the floors in all departments by fixing carpet • Construction of new building named as Loknete Ramsheth Thakur Bhavan is started.

Curriculum Development

Curriculum Development: Quality improvement strategies are adopted for Curriculum Development by the College.

1. Participation of the Faculty in University Bodies. • Dr. A.K. Wavare Member of Academic Council and Faculty of Humanities of Shivaji University, Kolhapur, Some faculties are members of the Departmental Research Committee • Dr. Shivaji Patil Member of Faculty of Humanities of Shivaji University, Kolhapur

2. Work as a Chairperson/ member of Syllabus framing committee. • A. K. Wavare from Economics department is working as a Chairperson of BoS in Economics of Shivaji University, Kolhapur while Dr. Dr. S. M. Bhosale from the same department is working as Member Of BoS. Both these faculty of the Economics department worked in syllabus framing committee of B. Com. II in Autonomous D. G. College of Commerce, Satara. • Dr. Shivaji Patil Member of BoS in Political Science of Shivaji University, Kolhapur • Dr. D. B. Masal from History Department worked as a member of BoS in History, of SUK. • Dr.

S. B. Zodage from Geography Department worked in syllabus framing committee of Fergusson College, Pune. (Autonomous) and K.B.P.College,Vashi,Mumbai(Auto).Dr .R.S.ManeDeshmukh,Member,BoS,Shivaji University,Kolhapur. • Dr. P.C. Mote from Sanskrit department is worked as member of BoS in other LanguagesSanskrit. • Dr. B.S.Khilare,Member,BoS in Hindi of Shivaji University,Kolhapur. • Dr. S.G.Menkudale,Member,BoS in Marathi of Shivaji University,Kolhapur. • Dr. V.M.Mane,Member,BoS in Education,Shivaji University,Kolhapur • Mrs.S.R.Mane, Member,BoS Sub Committe in Sociology,Shivaji University,Kolhapur Mrs. V.P. Ganmukhi, Member, Maharashtra Ralya Pathyapustak Nirmitya Va Abyaskram Sanshodhan Mandal, Balbharati, Pune 3. Feedback about curriculum. • Feedback committee collects feedback about curriculum from students and alumni and makes some suggestions to the BOS Members of the University working in the College. 4. Formation of Curricula by Faculty. • The curricula of short term courses/courses under CPE, Scheme were framed by the faculty. • The curricula of COC courses and Innovative Courses were framed by the college faculty.

#### Teaching and Learning

Teaching and Learning Quality improvement strategies are adopted for Teaching and Learning by the institution: 1. Suggestions to faculty • Faculty were constantly suggested to improve the academic performance of students at university examinations. • Faculty were suggested to guide the students to participate in different academic, research, and extension activities, extracurricular and cocurricular activities that help to achieve excellence. 2. Annual Teaching Plans • Annual Teaching Plans were prepared and implemented effectively by each faculty. 3. Academic calendar • Institutional Academic Calendar was prepared for the smooth functioning of teaching, learning and evaluation process. • All the Departments prepared Academic calendar for systematic and effective functioning of the Departmental work. 4. Parents' meeting • Parents meetings of B.A.III students were conducted and the progress of the wards, weakness, and new practices were

informed to the parents. 5. ICT based teaching • Faculty members used ICT in teaching for better understanding of the subject content and it leads to students' acquaintance with technology. 6. Tutorward committee • This committee acts as cordial bond between faculties and students. Faculties are helping students to solve personal, social, academic difficulties. 7. Attendance record • Regular attendance record of students was maintained by all the departments. 8. General and individual time tables • Faculties from all the departments sincerely followed General and individual time tables. 9. Campus Supervisions • A special time table of Campus Supervision was prepared by the Discipline Committee for maintaining discipline on the campus. 10. Academic Diaries • Academic Diaries were maintained by the faculties, it was checked frequently by the Heads of the Departments and the Principal. 11. Organization of student - oriented activities • All the departments organized student centric activities like Field visits, Surveys, Academic tours, Expert Lectures, Seminars, Workshops, Group discussions, Book Review and various Competitions. 12. Lead College Scheme Activities • Student and teacher oriented activities and programmes were organized under the Lead College Scheme of Shivaji University, Kolhapur. 13. Remedial teaching • Remedial coaching which helps to enhance and improve the performance of SC/ST/NT/OBC/Minority students of the college. 14. Coaching to the slow learners and advanced learners

**Examination and Evaluation**

**Examination and Evaluation: Quality improvement strategies adopted for evaluation by the institution:** 1. Examination Committee • Separate Examination Committee is formed for the conduct of B.A. Part I, Examination and Central Assessment Programme. 2. Grievance Redressal Committee • Grievance Redressal Committee redresses all kinds of grievances with respect to University Examination. 3. Internal Evaluation (University/College) • Internal Evaluation for University Examination was carried out as per the guidelines of the University in curriculum. 4. Competitions • Various

types of competitions were organized at College level and Departmental Level.

5. Use of the Experience of faculty

- Faculty members were working as paper setters, copaper setter, examiners, and moderators for University examinations.
- Their experience helped students to prepare themselves for University examinations.

6. Smooth conduct of Examinations.

- Various university examinations, selffinanced courses and Career oriented courses were conducted smoothly and results were declared in time.

Research and Development

Research and Development: Quality improvement strategies adopted for research by the institution: ?

Provision of seed money for research projects to the faculty -The College has provided seed money to 04 faculty members for Minor Reserach Projects. ?

Chhatrapati Shivaji Research Competition was held to encourage student involvement in research and participation in 'Avishkar' competition of Shivaji University, Kolhapur.

- M.Phil. and Ph. D. ? Different faculty members work as guide for M. Phil. and Ph. D. course. Faculty members have participated and presented research papers in International/ National/ State level Seminars/ Conferences/ Workshops.

Human Resource Management

Quality improvement Strategies adopted for human resource management:

- Formation of various statutory and non statutory committees are formed for the smooth functioning of academic and administrative work
- Different training programmes are undertaken by the institute for faculty development.
- Sanctioning of different types of leaves to faculty under faculty development programme
- Participation of faculty members in Refresher/ Orientation/ Shortterm courses.
- Participation of students in support services like NSS, NCC, Cultural activities, Sports
- Participation of students in Competitive Examination Guidance Centre
- Training for students through COC, CPE, Innovative Programme and Other short courses
- Observing and celebrating different days/weeks.

Industry Interaction / Collaboration

? Library's membership of INLIBNET, NList: This facility is used by faculty members and students. ? Different

Departments of College have established MoUs and linkages with GO/NGOs.  
 English: Yashwantrao Chavan Mahavidhyalya, Pachwad Marathi: Maharashtra Sahitya Parishad Branch, Satara Marathi: Shivaji Vidyapeeth Marathi Shikshak Sangh, Kolhapur (Collaborative Programme) Geography: Constro Cad, Satara Geography: Sidharth Samajik Vikas Sanstha, Satara Geography: Karmveer Bhaurao Patil College, Islampur Political Science: Satara Vidhi Seva Pradhikaran, Satara Political Science: Sambodhi Pratisthan, Satara Political Science: Vasole GramPanchyat, Vasole Economics: Karmveer Bhaurao Patil Institute of Management Studies And Research, Satara Economics: Department of Statistics, YCIS, Satara Psychology: Savitribai Phule Mahila Mahavidhyalya, Satara Psychology: Civil Hospital Satara (Collaboration) Education: Azad College of Education, Satara Education: Mandeshi Tarang Wahini, Mhaswad History: Savitribai Phule Mahila Mahavidhyalya, Satara

Admission of Students	? Admission of students was carried out as per the rules and regulation of Shivaji University, Kolhapur and the college abides by the rules set by the University and Government. ? Admission committees for respective classes look after the admission process.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	? Finance and Accounts: The payment of the faculty is done through the salary account, the college utilizes the various funds received from UGC through the egovernance. ? TALLY Software is used in Administrative office for financial records and accounts
Student Admission and Support	? Student Admission and Support: The college has its own web page namely <a href="http://www.cscsatara.com">www.cscsatara.com</a> on which the information of admission, examinations and other various activities are published. ? The admissions of the students are done through the forms uploaded by university on university website
Examination	? Examination: The examination forms of the students are filled online. ? Students get their Exam Hall Tickets



	from the website of Shivaji University, Kolhapur: <a href="http://www.unishivaji.ac.in">www.unishivaji.ac.in</a> ? The university conducts the semester examinations twice a year. The examination department of university sends the question papers on the Email ID of our college through Secured Remote Paper Delivery (SRPD). Likewise students get their provisional mark sheets from the same website
Planning and Development	? Planning and Development: The institute has a mechanism through which the circulars of government, university and parent institute are circulated in college. Initially the circulars are received on the registered email ID of college and later on they are forwarded to the concerned faculty to take action over it.
Administration	? Administration: Our College has a well furnished office with the internet connectivity. ? The college communicates with the parent institute, governmental offices, social institutes by availing the internet facility

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prin. Dr. B. K. Karale	"Issues in higher education" Workshop at D.G.College, Satara	D.G.College, Satara	500
2018	Dr.D. B. Masal	"Issues in higher education" Workshop at D.G.College, Satara	D.G.College, Satara	500
2018	Dr. D. B. Nalawade.	"Issues in higher education" Workshop at D.G.College, Satara	D.G.College, Satara	500
2018	Dr. Mrs. A.G.Mujawar	"Issues in higher education" Workshop at	D.G.College, Satara	500

		D.G.College, Satara		
2018	Mr. Kokate A.D.	"Entrepreneurship training programme" 'F.D.P. D.G.College, Satara	D.G.College, Satara	1180
2018	Mr.Mane Ranjit	"One day workshop on Koha and Library Automation" Arvind Gavali College of Engineering	Arvind Gavali College of Engineering	400
2018	Ms.Mane K.J.	"Dealing with sexual harassment" workshop at Shivaji University, Kolhapur	Shivaji University, Kolhapur	2032
2018	Mr.Tanaji Sapkal	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Sangh, Birla College, Kalyan	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasangh	2800
2018	Mr.Sapkal T.K.	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasanghache barave traivarshik adhiveshan, Chiplun	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasangh	600
2018	Mr. Raut Yuvraj .P.	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasanghache barave traivarshik adhiveshan, Chiplun	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasangh	600
2018	Mr. Karkar Murlidhar G.	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasanghache barave traivarshik adh	Maharashtra Rajya Mahavidyalain Shikshketter Karmachari Mahasangh	600

		iveshan,Chiplun		
2018	Mr. Shinde Pratap D.	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasanghache barave traivarshik adh iveshan,Chiplun	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasangh	600
2018	Mr. Nikam D.J.	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasanghache barave traivarshik adh iveshan,Chiplun	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasangh	600
2018	Mr. Jadhav Pravin J.	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasanghache barave traivarshik adh iveshan,Chiplun	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasangh	600
2018	Mr. Bhosale Avinash S.	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasanghache barave traivarshik adh iveshan,Chiplun	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasangh	600
2018	Mr. Barge Chandrakant R.	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasanghache barave traivarshik adh iveshan,Chiplun	Maharashtra Rajya Mahavidylain Shikshketter Karmachari Mahasangh	600
2019	Mr. R. K. Tambile	Comprehension of revised Accreditation framwork of the NAAC	L.B.S.College of Arts Science and Commerce ,Satara.	500
2019	Mr. Bhosale A.M.	Tally Software tranining	Dr .Karmveer Bhaurao Patil, Institute of Information and	100

			Technology ,Satara .	
2019	Mr. Botalji D.R.	Tally Software tranining	Dr .Karmveer Bhaurao Patil, Institute of Information and Technology ,Satara .	100
2019	Mr. Lokhande S.T.	New Trend and Technologies in Library and Information Science	Laximibai Bahurao Patil Mahila Mahavidy alaya, Solapur	1080
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Short Term Faculty De velopment Programme (Self financed basis) under auspices of UGC HRDC, Savitribai Phule Pune University , Pune	Nil	12/12/2018	18/12/2018	45	0
2018	Workshop on Revised syllabus M.A. Marathi Part II Department of Marathi Shivaji Vidyapeeth Marathi Shikshak Sangh, Kolhapur	Nil	08/12/2018	08/12/2018	82	0
2019	Teachers Training Workshop	Nil	08/01/2019	08/01/2019	133	0

	(Dept.of Geography The Climate Reality Project India) Und erstanding Climate Change and Sustainabl e Developm ent Goals for Safer Planet and a Sustaina ble Future					
2018	Workshop on B.A. I Syllabus of Sanskrit	Nil	30/08/2018	30/08/2018	6	0
2019	Workshop on Syllabus B.A.III Hindi P.No,XV P.No.XVI Department of Hindi	Nil	18/01/2019	18/01/2019	8	0
2018	Nil	Workshop for Non Teaching staff on F undamental s of Computer for Use of office adm inistratio n	14/08/2018	14/08/2018	0	21
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	2	11/06/2018	15/06/2018	06
Short Term Faculty Development	7	12/12/2018	18/12/2018	07

Programme (Self financed basis) under auspices of UGC- HRDC, Savitribai Phule Pune University, Pune				
Project Genesis Global Business Foundation Skill Faculty Development Programme	1	03/07/2018	11/07/2018	09
National Knowledge Conclave on Climate Change for College and University	1	04/03/2019	07/03/2019	04
Refresher Course	1	08/12/2018	28/12/2018	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
41	41	29	29

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>? The management of Rayat Shikshan Sanstha and the college have several welfare measures for the wellbeing of teaching and nonteaching staff List of existing Welfare measures by the management are as follows: 1. Financial assistance/loans such as personal loan, festive loan, housing loan, and vehicle loan, emergency loan, educational loan etc. The interest rates are minimum as per norms of RBI 2. Job offers to one of the family members after the sudden death of the staff in service 3. Partial Loan waiver for the deceased staff 4. Felicitation by the management for</p>	<p>? The management of Rayat Shikshan Sanstha and the college have several welfare measures for the wellbeing of teaching and nonteaching staff List of existing Welfare measures by the management are as follows: 1. Financial assistance/loans such as personal loan, festive loan, housing loan, and vehicle loan, emergency loan, educational loan etc. The interest rates are minimum as per norms of RBI 2. Job offers to one of the family members after the sudden death of the staff in service 3. Partial Loan waiver for the deceased staff 4. Felicitation by the management for</p>	<ul style="list-style-type: none"> <li>• 'Earn and Learn Scheme' for the socially and economically backward and needy students. The Shram Pratistha award is given to the Earn and Learn Scheme.</li> <li>• Scholarships and free ships to SC, ST, OBC, and sports students, Single Girl Child Scholarships, Eklavya scholarship by University and Student Aid Fund</li> <li>• Students' Council participated in planning, organizing and better execution of the different activities</li> <li>• One of the students of college named Ms. Asifa Khan was awarded "Ideal Student of the College" award</li> <li>• Awards and Prizes to meritorious students,</li> </ul>

achievements of the employees and their wards  
5. Fundraising drive for the employee affected by an unforeseen calamity ?

List of Healthcare measures by the Institute

1. Free Blood check up camp was organized for teaching and non teaching faculty  
2. Lecture on stress management is organized annually.

Besides, the college organizes the camps for the mental and physical health of the college staff and students with the help of Dr Krantisih Nana Patil Civil Hospital Satara .Staff Academy and the office always take initiative in organizing such welfare activities.

3. The college supports the staff in happy and stressful moments. • The Rayat Sevak Cooperative bank provides the following types of loans by charging minimum interest rate for the faculty and staff: 1. Personal Loan 2. Festival Loan 3. Housing Loan 4. Vehicle Loan 5. Gold Security Loan 6. Educational Loan 7. Loan against the fixed deposit

• In case of the death of the member of Rayat Sevak Cooperative bank, a concession up to Rs.10 lakh is given in the remission of loan •

Attractive Schemes of deposit like Shubh Mangal Yojana, Laxmi Dhanwardhini Yojana, Karmaveer Cash

Certificate, etc • There is Laxmibai Cooperative Credit Society provides that educational loan and felicitates the wards of its members for their academic achievement • Rayat Sevak Welfare Fund

achievements of the employees and their wards  
5. Fundraising drive for the employee affected by an unforeseen calamity ?

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Certificate, etc • There is Laxmibai Cooperative Credit Society provides that educational loan and felicitates the wards of its members for their academic achievement • Rayat Sevak Welfare Fund

sportsman, NCC, NSS and cultural students • NCC, NSS, Sports and Cultural activities provides better opportunities for grooming the leadership, cooperation and coordination qualities, Book Bank Scheme

gives medical aid to the faculty and staff • Rayat Family Welfare Scheme provides the monetary help to the faculty and staff • Rayat Shikshan Sanstha honors the meritorious teachers and their wards College: • Freeship to the ward of employee of Rayat Shikshan Sanstha • Staff Welfare Fund is raised by the faculty and staff • Meritorious faculty and staff are felicitated The benefits of the above welfare schemes are availed by all the permanent faculty and staff.

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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are audited regularly. The internal audit is done by the parent institution i.e. Rayat Shikshan Sanstha in the first and second term in the financial year. The internal audit by the Sanstha was conducted on 28/09/2018, 11/12/2018 and 02/03/2019. The second phase audit is done by the Chartered Accountant firm, Kirtane and Pandit, Chartered Accountant, Pune. The last annual audit was conducted on 08/04/2019. The final salary and non salary audit is done by Joint Director and Senior Auditor of Higher Education, Kolhapur and Accountant General, Mumbai. The college sends financial statements every year to the concerned authority.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	3631004	Donation for College Development
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

8650

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rayat Shikshan Sanstha, Satara	Yes	IQAC
Administrative	Yes	Rayat Shikshan Sanstha, Satara	Yes	IQAC



6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parents' meetings were conducted by all the departments and their suggestions were followed to improve the performance of the students ? Parents were informed about their wards' performance, attendance and discipline ? Parents were informed the various facilities and amenities in the college and programmes and activities conducted in the college for overall development of their wards.

6.5.3 – Development programmes for support staff (at least three)

? To inculcate the Rayat Culture and to motivate the devotional and honest work, the institution started 'Best Performer of the Year Award' for support staff. Two members from the staff were awarded by the college. Duty leaves were sanctioned to the staff to participate in workshops and seminars. ? The institution encouraged the staff to participate in Sports Competitions at College level. It helps to release stress. ? The college organized a ShortTerm Faculty Development Programme (Selffinanced basis) on 'Environmental Consciousness and Sustainable Development' between December 12 to December 18, 2018 under the auspices of UGC HRDC, Savitribai Phule Pune University, Pune. A) Intellectual Property Rights Special Lecture on 03 April, 2019 B) Student centric office Administration

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College was accredited in the third cycle of NAAC in September 2017. The college has sincerely undertaken several steps towards quality enhancement and quality sustenance. Quality initiatives were reviewed through the various activities and programmes conducted by the IQAC for the specific purposes. Following are some of the quality initiatives taken by the institute: ? Initiation of new programme B. Voc. Media and Entertainment ? Autonomous Status to the College ? ShortTerm Faculty Development Programme (Selffinanced basis) on 'Environmental Consciousness and Sustainable Development' between 12 December, 2018 to 18 December, 2018 under the auspices of UGC HRDC, Savitribai Phule Pune University, Pune. ? Academic Administration Audit (AAA) by parent institution i.e. Rayat Shikshan Sanstha

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Short Term Faculty Development Programme (Selffinanced basis) on 'Environmental Consciousness and Sustainable Development'	12/12/2018	12/12/2018	18/12/2018	45

	between 12 December, 2018 to 18 December, 2018 under the auspices of UGC HRDC, Savitribai Phule Pune University, Pune				
2019	Workshop on GRE/ TOEFL Preparation	30/01/2019	30/01/2019	30/01/2019	56
2019	Workshop on Career Counselling and Personality Development	06/02/2019	06/02/2019	06/02/2019	156
2019	Workshop on Self Learning Programme Personality Development for B.A.I	08/02/2019	08/02/2019	08/02/2019	58
2019	Special Lecture on Competitive Examinations and Reservation Policies	14/02/2019	14/02/2019	14/02/2019	42
2019	Special Lecture on Intellectual Property Rights	03/04/2019	03/04/2019	03/04/2019	69

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture on Polycystic Ovary Syndrome	16/07/2018	07/09/2018	42	0
Guest Lecture on Child Care	14/08/2018	14/08/2018	138	0

Guest Lecture on Women Security and Awareness	21/01/2019	21/01/2019	97	22
Guest Lecture on Ragging Adverse Effects	05/09/2018	05/09/2018	25	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Percentage of power requirement of the College met by the renewable energy sources • Total Energy Consumption : 900 units per month • Renewable Energy source : Solar Energy Plants on Administrative building • Renewable Energy Save of the units per months : 500 units per month • Total monthly consumption after the use of renewable energy source : 400 units per month • Save of the Energy :500 units per month • Percentage renewable energy source : 55.55</p> <p>2. Percentage of Annual lighting power requirements met through LED bulbs • Simple lighting Sources :271 • Lighting through LED bulbs :156 • Total Lighting Sources : 427 • Percentage of LED Lighting : 36.5</p> <p>3. Waste Management steps: Solid, Liquid and E waste Management</p> <p>4. Rain Waster Harvesting</p> <p>5. Green Practices : No Vehicle Day, Plastic free Campus, Paperless Office, Green Landscaping with trees and plants.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	5
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR PRINCIPAL	01/06/2018	<ul style="list-style-type: none"> <li>The principal should oversee and monitor the administration of the academic programme and general administration of the institute to ensure</li> </ul>

efficiency and effectiveness in the overall administrative task and assignments • The principal shall be responsible for the daytoday management of the college, including the guidance and direction of the teacher and other staff of the college and be accountable for that management • Provide leadership to the teachers and other staff and the students of the college • The principal should plan the budgetary provision and go through the financial audited statement of the institute • The principal has authority to take all the necessary actions as and when required to maintain discipline in the institute • The principal should form various college level committees which are necessary for the development of the institute • The principal should encourage the faulty members to update their knowledge by attending seminar, workshops and conferences • The principal should encourage the faulty members to author text books and publish research papers in reputed national and international journals • The principal should provide leadership, direction and coordination within the institute • The principal should periodically review this code of conduct • The principal is responsible for the development of academic programme of the institute • The principal

should convene meeting of any of the authorities, bodies or committees as and when required • The principle should ensure that directions issued by the management are strictly complied with or, as the case may be, implemented • The principal should ensure that quality in education and academic services is maintained for continuous improvement and turn the students into better individuals and responsible citizen of the country • The principal should ensure that the longterm and shorterterm development plans of the institute in their academic programmes are duly processed and implemented through relevant authorities, bodies, committees and its members • The principal should forward confidential report of all staff members of the institute and submit it to the management • The principal shall responsible for submission of an annual report on the progress achieved in different developmental and collaborative programmes to the various committees and management.

CODE OF CONDUCT FOR STUDENTS

01/06/2018

Good student discipline is customary in the campus life at the Chhatrapati Shivaji College Satara. We confident the Discipline is essential to prepare to our student to be useful and important citizens of their country and societies. Several measures are implemented to achieve this aim a few are mention bellow.  
DISCIPLINE • The student

must observe and strictly followed the disciplinary rules and regulations of the institute. • The student should follow the academic calendar as per the instructions of head of the department. • Code of conduct on the campus includes safeguarding the institutional property, keeping the campus clean and tidy and dressing civilly. • Any act of indiscipline or misbehaviour by any student will attract severe punishment. • Smoking and Chewing of tobacco is strictly prohibited. • Students have to park their vehicles in parking zone only. The management is not responsible for the safety. • The student shall only use the waste bins for disposing waste materials in classrooms, hostels and offices to make the college. Campus free from plastic and other litter. • The student should switch off their mobile phones while in the classroom, library and laboratory. • Mobile phone is strictly prohibited in the exam hall during the examination. Loss or Theft of mobiles, valuables and other belongings are at students' risk. • Defacing any part of the campus is treated as an offence. • Important Notices/Notifications/circulars etc are displayed at separately allocated Notice Board and information corners on the campus, students are expected to make it a practice to regularly read such displayed information. • For any

certificate that is to be collected from the Principal's office(s) request letters(s) must be submitted two days in advance. DRESS CODE • Boys are expected to be in full dress code decided by the institution. • Students are expected to wear college uniform regularly. • Girls are expected to dress in formal and decent attire and avoid wearing tight, transparent, sleeveless, or revealing outfits. I CARD • Every student must carry with him/her college and campus Icard every day while attending lectures and appearing various examinations. • The student should take his/her Identity card and library card for home lending from the library at the beginning of the year. • They should carry identity card with him/her regularly and it should produce when demanded by the authorized person of the institute. • At the time of issuing a book, the identity card must be presented along with library card. Without I card the reader may be refused the use of the home lending facility. ANTI RAGGING "Ragging in all its forms totally banned in this institution including in its departments constituent units, in all its premises (academic, residential, sports, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students. ACTION TO BE TAKEN AGAINST STUDENTS

INDULGING AND ABETTING IN RAGGING as per the Direction of Hon'ble Supreme court of India. The AntiRagging committee was working in the college and look after the rule and regulation in this connection.

MAHARASHTRA ACT NO. XXXIII OF 1999, THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. (AS MODIFIED UP TO THE 29 TH August 2012) •

- Cancellation of admission.
- Suspension from attending classes
- Withholding/ withdrawing scholarship/ fee concession and other benefits.
- Debarring from appearing in type of examination held in the college
- Debarring from representing the college functions
- Suspension from the hostel
- Collective punishment if larger number of students are involved in the act of ragging
- An FIR filed without any exception with local police station

COMPULSORY ATTENDANCE • Attendance in classes as per university norms is strictly enforced • Leaves are granted for valid reasons only • Students must have a cumulative attendance percentage of 75 and above • The student must report about the sickness to the institute • The student will responsible for the absence of any type of examination. This may be detrimental to the overall performance and result of the student. • Leave Travel Concession as per the rules and regulation of Indian Railways and MSRTC will be allowed only for designed vacations • Risk



		<p>certificate should be filled and compulsory to submitted to the relevant department and abide the rules and regulations made by the institute for the educational tours and excursion. EXAMINATIONS • Candidates must appear at the time of examination hall half an hour before the commencement of the examination • Mobile phone is strictly prohibited in the examination hall during the examination • Candidates should not communicate, transfer and pass on any cheating/copy/writing material to one another in any manner during the examination • Only writing material should allowed and kept on the desk of the candidate • All candidate should follow the examination rules made by the university GENERAL • Loud / impolite talk/ use of abusive language which offends the listener would be dealt with serious action • Expected to spend their free time in the Library/ reading room.</p>
<p>CODE OF CONDUCT FOR TEACHING STAFF</p>	<p>01/06/2018</p>	<p>DISCIPLINE • The faculty member should report to the college at least 15 minutes before the commencement of the college timing • The work plan of teaching staff should ensure, in the most productive manner, with regard to the roles, jobs and targets assigned to them by the institution LEAVES • Prior written permission is required from the principal at least a day in advance while availing CL or DL • Half a day CL will not be sanctioned. •</p>

15 days of causal leave can be availed in a calendar year • Causal leave can be combined with holidays. However the period of continuous absence from duty should not exceed ten days • All must report for duty on the reopening day and the last working day of each semester • Medical Leave will be sanctioned only for medical reasons. Medical Certificate will be verified for its genuineness • Study leave for higher studies will be granted at the discretion of the management GENERAL RULES

- No teacher should involve himself/ herself in any act of moral turpitude on his/ her part which may cause impairment or bring discredit to the institution or management.
- No teacher should involve himself/herself in any form of political activity inside or outside the campus • Teacher should attend the college neatly dressed, wearing shoes. Dress regulations should be followed as the occasion demands.
- Any instructions issued by the competent Authority by way of circulations from time to time must be complied
- No teacher shall send circular/distribute handbills to the staff
- organize meeting in the campus without permission from the principal • Teacher are barred from using cell phone while talking classes • Heads of the department must submit the department's time table and individual

teachers time tables to the principal on the last working day of the previous semester • Teacher must always wear their identity badges while inside the college premises • Teachers are encouraged to conduct research on their topic of interest • Each department association must conduct at least three special meetings in each semester • Teacher are expected to attend departmental meetings, seminars etc and also college functions • No representation to any Government authority or university in the name of the college should be made by any teacher without the principals permission • HODs are responsible for all the college properties belonging to their department • All department meeting of teachers shall be held only before 11.00 am or after 4.00 pm • Every faculty member should maintain academic record book • The staff should get the feedback from students • Once the subject is allotted the staff should prepare lecture wise lesson plan • No teacher should involve himself/ herself in any act of moral turpitude on his/ her part which may cause impairment or bring discredit to the institution or management. • No teacher should involve himself/herself in any form of political activity inside or outside the campus • Teacher should attend the college neatly dressed,

wearing shoes. Dress regulations should be followed as the occasion demands. • Any instructions issued by the competent Authority by way of circulations from time to time must be complied • No teacher shall send circular/distribute handbills to the staff organize meeting in the campus without permission from the principal • Teacher are barred from using cell phone while talking classes • Heads of the department must submit the department's time table and individual teachers time tables to the principal on the last working day of the previous semester • Teacher must always wear their identity badges while inside the college premises • Teachers are encouraged to conduct research on their topic of interest • Each department association must conduct at least three special meetings in each semester • Teacher are expected to attend departmental meetings, seminars etc and also college functions • No representation to any Government authority or university in the name of the college should be made by any teacher without the principals permission • HODs are responsible for all the college properties belonging to their department • All department meeting of teachers shall be held only before 11.00 am or after 4.00 pm • Every faculty member should maintain academic record book • The staff should

get the feedback from students • Once the subject is allotted the staff should prepare lecture wise lesson plan.

**CLASSROOM TEACHING •**  
Staff should engage the full 60 minutes and should not leave the class early • The staff should use ICT for effective delivery of lecture • The staff should encourage students asking doubts and questions • The staff should take care of slow learners and pay special attention to their needs in remedial coaching classes • The staff should motivate the students and bring the creativity in the students and should make himself/herself available for doubt clearance.

**LABORATORY •** The staff should involve themselves in the preparation of experimental setup and upgrade the laboratory • Staff should involve themselves in demonstration models, charts and innovative methods of teaching for better and improved interaction with students.

**TEST/ASSIGNMENTS •** In problem oriented subject, regular tutorials have to be conducted • Test, prelim, midterm, submission and mock practical examination must be conducted as per the academic calendar.

**APPRAISAL REPORT •** All the staff members are required to submit their self Evolution Report at the end of every term of the academic year in the prescribed format •

Faculty Members are expected to update their

		<p>knowledge by attending seminars/workshops/conference, after obtaining necessary permission from the Head of the Department and Principal.</p> <ul style="list-style-type: none"> <li>• Faculty Member should attempt to publish research papers and articles in reputed International/ Indian Journal and periodicals.</li> <li>• EVERY Faculty Member is expected to extend his/her beneficial influence in building up the personality of students and he/she should associate himself/herself actively in such extracurricular activities</li> <li>• In addition to the teaching, the faculty Member should take additional responsibilities as assigned by HOD/Principal in academic, co curricular or extracurricular activities.</li> </ul>
<p>CODE OF CONDUCT FOR NON TEACHING/SUPPORT STAFF</p>	<p>01/06/2018</p>	<ul style="list-style-type: none"> <li>• Nonteaching staff working in the college office or department should remain on duty during college hours. They should report for duty at least 30 minutes in advance</li> <li>• Nonteaching staff should wear the uniform provided by the Management</li> <li>• Nonteaching staff must always wear their identity badge during working hours</li> <li>• Nonteaching staff assigned to Laboratories should keep the Labs clean</li> <li>• Any Loss or damage to any article in the lab or Class Room should be reported to the HOD in writing immediately</li> <li>• Nonteaching Staff, working in the Lab, shall maintain a stock register for all the articles, equipments</li> </ul>

etc. • For articles damaged by the students a separate register should be maintained and if any money is collected from the student towards damages as per the direction of the HOD, the amount shall be handed over to the college Account staff for deposit in the college account • Nonteaching staff will carry out their duties as instructed by the authorities to whom they are attached • A staff is eligible for 12 days CL in one calendar year any staff availing himself/herself of the leave should do so with the prior permission of the principal • No staff employed in a college shall absent himself from his/her duties without prior permission. In a case of sickness or absence on medical ground, a medical certificate to the satisfaction of the college authorities shall be produced within a week • Non teaching staff shall not leave the college premises without permission before 5.30p.m. • Clerk should maintain service book of all staff of the Institute • Clerk should maintain college level all document • Lab assistant should help the lab incharge to carry out the lab related work • Lab assistant should maintain attendance register • Accountant should provide all necessary accounting documents and financial statement for yearly account audits • Peon should report the college half an hour before the

		<p>college time • Peon should maintain cleanliness of laboratories, class and staff rooms • Peon should not leave the office until and unless the higher authority permits.</p>
<p>CODE OF CONDUCT FOR MANAGEMENT</p>	<p>01/06/2018</p>	<p>• There shall be a separate college development committee comprising of the following • Chairman of the management or his nominee • Secretary of the management or his nominee • One head of the department to be nominated by the principal • Three teachers elected by the full time amongst themselves out whom at least one shall be a woman • One nonteaching employee elected by regular nonteaching staff from amongst themselves • Four local members, nominated by the management in consultation with the principal from the fields of education, industry, research and social service of whom at least one shall be alumnus • Coccoordinator, Internal Quality Assurance Committee of the college • President and Secretary of the College Students Council • Principal of the collegeMemberSecretary • The college development committee shall meet at least four times in a year • Elected and nominated members shall have a term of five years from the date of election • The college development committee shall • Prepare an overall comprehensive development plan of the college regarding academic administrative</p>



and infrastructural growth • Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts

- Take review of the selffinancing courses in the college, if any, and make recommendations for their improvement
- Make specific recommendation to the management to encourage and strengthen research culture, consultancy and extension activities in the college
- Make specific recommendations to the management to foster academic collaboration to strengthen teaching and research
- Make specific recommendation to the management to encourage the use of information and communication technology in teaching and learning process
- Make specific recommendation regarding the improvement in teaching and suitable training programmes for the employees of college
- Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval
- Formulate proposals of new expenditure not provided for in the annual financial estimates.
- Make recommendations regarding the students and employees welfare activities in the college
- Discuss the reports of the IQAC and make suitable recommendations
- Frame suitable admission procedure for different programmes by

following the statutory norms • Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security of the college • Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report of National Assessment and Accreditation council, etc. • Recommend the distribution of different prizes, medals and awards to students • Prepare the annual report on the work done by committee for the year ending on the 30 th June and submit the same to the management of such college and the university • Perform such other duties and exercise such other power as may be entrusted by the management and the university • To help students and staff of the institute in special and higher studies in the country or abroad • To institute and award fellowships, scholarships prizes and medals in accordance with the rules and bylaws of the institute • To prepare and execute detailed plans and programs for the establishment of the institute and carry on its administration, development and management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Constitution Day	26/11/2018	26/11/2018	25
Shiv Jayanti	19/02/2019	19/02/2019	155
National Voter's Day	25/01/2019	25/01/2019	1200
August Kranti Din	09/08/2018	09/08/2018	201

Foundation Course in Human Rights	10/12/2018	11/03/2019	65
Sadbhavana Din Rally	30/08/2018	30/08/2018	0
Organization of Lok Shahi Pandharwada	23/01/2019	05/02/2019	40
National Integration Day	31/10/2018	31/10/2018	35
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Installation of Solar Panels and Lamps
• Observation of No Vehicle Day
• Rain Water Harvesting
• Plastic Free Campus
• Green Audit
• Landscaping of trees and plants

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practices Adopted by the College 1. Title of the Practice: I) 'Earn and Learn Scheme' 2. Goals: • To provide education to the socially and economically deprived and needy students. • To inculcate the values of hard work, self-respect and self-reliance. • To inculcate secularism. • To create responsible citizens. • To stimulate the poor and needy students to acquire higher education and bring them in the main stream of education. • To develop entrepreneurial skills and prepare self-reliant human resources. • To empower women by providing them higher education. • To understand the dignity of labour. 2. Underlying Principle and Concept: Padmabhushan Bhaurao Paygonda Patil, one of the most remarkable personalities of Maharashtra in the field of mass-education, founded the Rayat Shikshan Sanstha in 1919. People conferred on him the title 'Karmaveer'. He believed that education alone could correct the social ills like caste-hierarchy, money-lending, illiteracy, untouchability, superstitions and inequality. He founded Chhatrapati Shivaji College in 1947 as 'free and residential' and launched an innovative 'Earn and Learn Scheme' to educate the poor and needy students from the socially and economically deprived sections of society. It was the first college in India having such an innovative scheme. The students had to stay in the boarding house and meet the expenditure incurred on their education by working in the scheme. The day scholars were admitted from 1951. Women students are also included in the scheme. As per the changing scenario of the time, students are trained for various types of work. 3. Practice and Its Implementation: • Information is provided through prospectus and college website. • Alumni of the scheme convey the information to the freshers. • Articles are published in newspapers. • Boards are displayed on and off the campus. • Applications are invited for the admission to the scheme. • Students and their parents are interviewed by the committee and the selection is based on passion for education, socio-economic background of the family, honesty and readiness for hard work. 4. Facilities: • Free hostel facility, free library facility, one uniform per year, medical facility, individual guidance by faculty, encouragement to participate in various college activities, nomination of one-female student in students' council, computer courses. • Training about the office work, operation of flour mill, crop management, horticulture, marketing the crops/ vegetables/ milk,

'Tailoring and Fashion Designing', traditional Lezim dance and vermiculture project. 5. System of work: • Work for four hours every day (before and after their college hours) 6. Sections of work: • Library, Departments, Office, farms (Ploughing, Sowing, Watering, Reaping and Threshing), mess, canteen (Up to June 2014), flour mill, animal husbandry, dairy-farming, horticulture and floriculture sections. • Medicinal plantation, farm for sugarcane, wheat, jowar and rice, vermiculture project, Office, Library and departments, Yuvak Kalyan Kaksha, Principal Sumatibai Patil and Barr. P.G. Patil Competitive Examination Guidance Centre, reprography. 7. Celebrations: • Festivals are celebrated with traditional gusto. 5. Uniqueness of the scheme: • Eminent alumni are working in various fields at national and international level. • The scheme is run without any financial assistance of the government. • The scheme is run in through the funds of the college. 6. Evidence of Success: • Completion of higher education • Promotion to post-graduation • Employable human resources • Responsible citizens • Improvement in academic performance • Awards and prizes in support services. Sr. No. Year Male Female Total 1 2018-19 40 22 62 2 2019-20 44 26 70

7. Problems Encountered and Resources Required Financial problems: • Self funded scheme without grants from government. • No fees from parents. • Deficit budget of the scheme. 1. Title of the Practice: II) Principal Sumatibai Patil and Barr. P.G. Patil Competitive Examination Guidance Centre 2. Goals: • To change rural students' attitude toward competitive examinations. • To increase confidence about competitive examinations. • To develop the habit of self-learning. • To provide facilities and create academis ambience. • To provide information about job opportunities in various sectors. • To guide the students from rural areas about competitive examinations. • To provide access to rural students in moderate fees. 3. Underlying Principle and Concept: In order to cope up with changing scenario, Karmaveer Vidya Prabodhini, the academic wing of the Sanstha established a Competitive Examinations Guidance Centre in 1996 and our College has been running the centre since its establishment. It started the foundation courses for preliminary and main examinations held by Maharashtra Public Service Commission. The success rate of the centre has made it an esteemed centre in the state. The centre not only prepares the students for examinations but also nurtures them with 'Rayat Culture'. Since its inception, 680 students of the centre are placed through the examinations held by Maharashtra Public Service Commission and other organizations. 4. Practice and Its Implementation: • Regular teaching by well qualified and experienced in-house and visiting teachers. • Guest lectures by working officers, test series and micro level analysis. • Group discussion and mock interviews • Foundation Course for Maharashtra Public Service Commission examinations: Preliminary Examination for PSI/STI/ Assistant • Course for Civil Services Aptitude Test • Provision of internet and computers, CDs and VCDs, Marathi, English and Hindi newspapers and magazines. • Guidance about competitive examinations other than the examinations held by government. 5. Uniqueness of the scheme: • The centre is run with the least fees. • The teachers work devotedly. • Special study room. 6. Evidence of Success: Final selection of the students through Maharashtra Public Service Commission in the year 2018-19 and 2019-20. Sr. No. Year Class-I Class-II Class-III Class-IV Total 1 2018-19 -- 43 31 07 81 2 2019-20 -- 03 10 -- 13 • 680 Students (From 1997 to 2019) are working in Maharashtra State Civil Services • Two students are working in the Indian Civil Services. 7. Problems Encountered and Resources Required • Curtailment of recruitment in various sectors of Maharashtra. • Lengthy recruitment process. 8. Contact Details Name of the Principal: Dr. Bhausahab Karale Name of the Institution: Chhatrapati Shivaji College, Satara (Autonomous) City: Satara Pin Code: 415001 Accredited Status: A Grade, CGPA-3.51 Validity Period: October, 2022 Phone No.: 02162-234678 Fax: 02162-226263 Website: www.cscsatara.com E-mail: principal.shivajicollege@gmail.com Mobile: 9689630043

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.csc.ac.in/igac\\_bestpractices.php](http://www.csc.ac.in/igac_bestpractices.php)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Yuvak Kalyan Kaksha:** The college continued its status of College with Potential for Excellence awarded by UGC. It availed various programmes under X and XII plan of UGC. The college has recognition as Lead College of Shivaji University, Kolhapur. The parent institution i.e. Rayat Shikshan Sanstha honoured the college as the Best College by awarding it Karmaveer Paritoshik in 2011. The college is accredited A grade with CGPA 3.51 in third cycle of NAAC in the year 2017. Yuvak Kalyan Kaksha is functional in the college since 2013-14. Yuvak Kalyan Kaksha offers ICT based skill courses to the students. Vision: Yuvak Kalyan Kaksha works as per the vision of the parent institution. It avails the quality technical education to the youth. It trains the students of Earn and Learn also. The Kaksha inculcates the Rayat Culture in the students by providing them free education of computer and technology. Mission: Yuvak Kalyan Kaksha imparts value based technical education to the students in order to make them responsible citizens. It trains them with advanced technology. It also helps them to earn their livelihood with the assistance of skill-based education. Priority and Thrust: Yuvak Kalyan Kaksha imparts education to the youth from the moffusile areas with a view to enable them, awaken them educationally and technologically. The centre facilitates the boon of higher education and technical education to women students also. It helps to channelize the creative and academic energies of the students towards enabling them to keep pace with the challenges of the time. Courses under Yuvak Kalyan Kaksha: Sr. No. Course Objective 1 MS-CIT To impart the basic knowledge of computer. 2 TALLY To impart basic knowledge of accounting. 3 Web Design To teach knowledge of creating websites. 4 2D Animation To impart knowledge of animation. 5 DTP To design graphics. In the academic year 2018-19, total 254 students were benefited by the courses run by the Yuvak Kalyan Kaksha. In the academic year 2018-19, 06 batches of MS-CIT and 04 batches of KLIC were conducted. In the year 2018-19, 17 students of MS-CIT and 09 students of KLIC (TALLY) ranked First in Maharashtra with 100 marks out of 100. Our Yuvak Kalyan Kaksha is selected as the 'Model Centre of MKCL' in the year 2018-19.

Provide the weblink of the institution

[http://www.csc.ac.in/inst\\_disti.php](http://www.csc.ac.in/inst_disti.php)

### 8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year (201920) 1. CURRICULAR ASPECTS: • Initiation of the status of Autonomy at B.A.I and M.A.I • Continuation of Skill Oriented and Subject Specific Shortterm Courses 2. TEACHING LEARNING AND EVALUATION • Expansion of ICT tools, resources and innovative teachinglearning methods • Implementation of 60:40 pattern for continuous internal evaluation under autonomy. • Introducing practical components and skilloriented components in the evaluation system under autonomy. 3. RESEARCH, INNOVATIONS AND EXTENSION • Submission of proposals for Major and Minor research projects to different funding agencies • Provision of seed money to the faculty and students for their research • Enhancement of qualitative participation of students and faculty in Avishkar research competition • Publication of research articles by the faculty in UGC approved journals 4. INFRASTRUCTURE AND LEARNING RESOURCES • Completion of construction of Ramsheth Thakur Bhawan and shifting of departments in Ramsheth Thakur Bhawan. • Expansion of existing ICT facilities 5. STUDENT SUPPORT AND

PROGRESSION • Arrangement of Campus Placement drives in collaboration with BOSCH and other companies • Commencement of 'Young India, Fit India' campaign through Yoga and Meditation • Student Support through 'Earn and Learn Scheme'. 6.  
GOVERNANCE, LEADERSHIP AND MANAGEMENT • Academic and Administrative Audit (AAA) • Internal Audit by IQAC 7. INSTITUTIONAL VALUES AND BEST PRACTICES • Expansion of Competitive Examinations Guidance Center • Empowering 'Earn and Learn Scheme'.